



2022 OSAP Dental Infection Control Boot Camp™ Federal Employee/Military Personnel Registration Procedures – On-Demand Participation

This document outlines the proper procedures for processing the On-Demand registration option.

Federal employees/military personnel can register at a flat rate of \$425.00. This pricing is available to all active duty/ranking officers and civilians employed by one of the following agencies: **U.S. Air Force, U.S. Army, Canadian Armed Forces, U.S. Coast Guard, Indian Health Service, U.S. Marine Corps, U.S. Navy, U.S. Public Health Service, or the VA.**

1. Go to <https://osap.memberclicks.net/2022-boot-camp-registration>. If you already have an account, type in your login credentials, and click **Login**. If you don't have an account, type in your email address, and click **Register**.

2. You will be directed to the next page. Click on **Register Yourself**.

Join Now

Search our site...

Search

Logout

2022 OSAP Dental Infection Control Boot Camp Registration

Click on the button below to begin your registration.

Register Yourself

Next

Quick Links

My Account

Contact Us

Ask OSAP

OSAP Store

Event Calendar

Donate

Daily News

[U.S. CDC advisers vote in favor of Pfizer COVID-19 vaccine](#)

[Fauci: 'Just Get Vaccinated'](#)

[Bringing Strategic Foresight to OSH](#)

[A Texas man who led a group of "Freedom Defenders" against mask restrictions died of](#)

3. Type in your name. You will register as a **Participant**. Choose **On-Demand** and continue with the application process.

Registrant Name*

Ms.

Emily

Middle Name

Robinson

I am registering as a(n):*

Participant

Exhibitor

Speaker

I plan to participate:*

In-Person in Atlanta

On-Demand

Contact Name*

Emily Robinson

Degrees/Credentials (e.g., DDS, PhD, RDA, RDH, etc.)

MA

4. You will be asked whether you are currently serving in the military and/or working for the federal government. Click **Yes** and then choose your branch of the military/federal service and your rank. For the registration fee, choose **On-Demand Only - \$425.00**.

Military/Federal Service

Are you currently serving in the military and/or working for the federal government?*

Yes
 No

Military/Federal Service*

Civilian

Military Rank*

CIV/GS5

Select Your Registration Fee

Registration Fee - Military/Federal Employee*

In-Person Plus - \$425.00
 On-Demand Only - \$425.00

5. Choose whether you would like to receive one (1) complimentary copy of the *OSHA & CDC Guidelines: OSAP Interact Training System – 6th Edition* workbook. On-demand only participants who opt-into receiving a copy of the workbook **must pay for the shipping cost (\$10 US Mail/\$40 International Shipping)**. Per the [OSAP Store Policy](#), all shipping fees are non-refundable.

OSHA & CDC Guidelines: OSAP Interact Training System 6th Edition Workbook

Registration includes one (1) complimentary copy of the [OSHA & CDC Guidelines: OSAP Interact Training System – 6th Edition](#) workbook (\$175 value). Participants can opt-out of receiving the workbook.

I would like to receive a copy of OSHA & CDC Guidelines: OSAP Interact Training System:*

- Yes
 No

- If you choose **Yes**, choose your shipping fee (\$10 US Mail or \$40 International), and complete the information for the shipping label. Click **Next**.

Workbook Shipping Information

Shipping Fee:*

- Shipping Fee - US Mail - \$10.00
- Shipping Fee - International Mail - \$40.00

Name (for shipping label)*

Company/Organization

Address Line 1*

Address Line 2

City*

State*

Zip Code*

Country*

- If you choose **No**, you will not be charged for a shipping fee. Just click **Next**.

6. Answer the demographic questions and click **Next**.

Additional Information

Demographics

Professional Role(s) (select all that apply - hold Ctrl/Command to select multiple)*

 Administrator
 Association/Non-Profit Management
 Compliance Officer/Risk Manager
 Consultant/Lecturer
 Customer Service Department
 Dental Assistant

Work Setting(s) (select all that apply - hold Ctrl/Command to select multiple)*

 Association/Non-Profit
 Community Health Center (CHC)
 Compliance/Risk Management Company
 Corporate Dental Office/Dental Support Organization (DSO)
 Dental Clinic Through a Dental School
 Dental Trade - Distributor

Level of Expertise in Dental Infection Prevention & Safety*

Age Range*

7. Complete the CE information and click **Next**.

CE Information

Profession*

- Dentist
- Non-dentist

AGD Member ID (leave blank if not applicable)

License Number (leave blank if not applicable)

What topics would you like to see during the round table topics session? (not applicable if registering for On-Demand Only)

Previous

Next

8. You must acknowledge that you have read and agree to the following Boot Camp policies:

- Event Liability Disclaimer and Release
- Product Agreement
- Code of Conduct
- Privacy Policy

Click **Next** to continue.

Additional Information

Boot Camp Policies

Event Liability Disclaimer and Release

In consideration of being allowed to register for, and participate in, an event, activity, or experience ("Event"), I hereby waive, release from liability, assume all risks, and covenant not to sue the Organization for Safety, Asepsis or Prevention ("OSAP"), or their respective members, employees, board members, agents, or volunteers (the "OSAP Parties") for any expense, loss, damage, personal injury (including loss of life, disability, or serious harm), property damage or theft, negligence, or actions (each, a "Loss") resulting from or arising in connection with my travel to, attendance at, or participation in the Event and any related activities unless said Loss is caused by the sole, gross negligence of OSAP. I agree that this waiver and release shall bind me and my personal representatives, shall be enforceable to the fullest and broadest extent of the law, and, if any portion is held invalid, the remainder should continue in full legal force and effect. I am an adult of sound mind and capable of entering into this waiver. I have read its terms and fully understand and agree to the provisions herein. I agree that this waiver shall be governed by and construed in accordance with the laws of the State of Georgia and enforce only in courts in the State of Georgia. I waive my rights under the Deceptive Trade Practices-Consumer Protection Act, under applicable law. After an opportunity to consult with an attorney of my own selection, I voluntarily consent to this waiver.

I understand and am aware that my participation in the Event involves risk, including, but not limited to, travel, physical activity, locales where public health and safety may be at risk, or activities that involve risk that I create for others or others may create for me. These risks may lead to a Loss, and I nonetheless choose to participate in the Event. I am also aware that there are risks that I may not have considered, yet I waive my right to any claims that may occur from these unconsidered risks and I choose to participate in the Event. I acknowledge that no promises, representations, or affirmations of fact were made to me by OSAP or its representatives concerning the safety or danger associated with traveling to the Event or participating in any activity or interaction related to or associated with the Event.

Event Liability Disclaimer and Release*

- I have read and agree to the Event Liability Disclaimer and Release.

Product Agreement

OSAP has developed a [Product Agreement](#) for all OSAP Products.

OSAP's Product Agreement*

- I have read and agree to OSAP's Product Agreement.

Code of Conduct

OSAP has developed a [Code of Conduct](#) that outlines expectations for anyone attending or contributing to an OSAP meeting or educational activity, as well as the consequences for unacceptable behavior.

OSAP's Code of Conduct*

- I have read and agree to OSAP's Code of Conduct.

Privacy Policy

OSAP has developed a [Privacy Policy](#) which discloses how we will utilize your personal data. By using these controls, you can specify whether you would like to receive marketing communications and limit the publication of your information. Our privacy controls operate on an opt-out basis; you can change your preferences at any time by contacting our office at office@osap.org or (410) 571-0003.

Transactional data may be used to notify you of successful transactions, updates, and cancellations and are not subject to privacy policy restrictions. Please note that any updates regarding Boot Camp will be communicated via email.

Based on the information above, please answer the following question.

I want my contact information (name, work email address, state, and company) to be provided to vendors.*

- Yes
 No

Previous Next

9. You will be brought to the Summary page. **This does not mean that the registration is complete.** Scroll down to verify that all information you provided in the form is correct, and then click **Next** to continue the registration process.

Summary (Scroll down and click Next to continue registration)

Discount Code

Enter a discount code:

2022 OSAP Dental Infection Control Boot Camp Registration

[Emily Robinson](#)

I am registering as a(n)::

Participant

Contact Name:

Emily Robinson

Degrees/Credentials (e.g., DDS, PhD, RDA, RDH, etc.):

MA

Preferred Pronouns:

She/Her/Hers

Professional Title:

Senior Association Coordinator

Company/Organization:

OSAP

Email - Work:

emilr@osapdentalinfection.com

10. This is the payment section. You have two options: **Pay Now** or **Invoice Me**.

Registration Payment

Total: \$425.00

How would you like to pay?

Previous

- If you choose **Pay Now**, fill in the appropriate card information (OSAP accepts Visa, MasterCard, American Express, and Discover) and click the grey **Submit Payment** button at the bottom of the page.

Join Now

Search our site...

Registration Payment

Total: \$425.00

How would you like to pay?

Pay me

Credit Card Payment

First Name

Last Name

Company

Credit Card Number

Credit Card Type

CVV

[Mask my CVV](#)

Expiration Month

01 January

Expiration Year

2021

Billing Address

Street Line 1

Street Line 2

City

State

Georgia

Zip/Postal Code

Country

United States

Quick Links

-
-
-
-
-
-

Daily News

[Johnson & Johnson HIV Vaccine Reports Low Efficacy in African Women Trial](#)

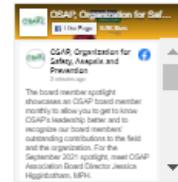
[European Union Recommends Restricting Travelers from US](#)

[Quick Action on Vaccines in US Prevented Deaths, says Study](#)

[Risk of SARS-CoV-2 transmission from universally masked healthcare workers to patients or residents: A prospective cohort study](#)

[HHS Secretary Berenson declares public health emergencies for states of Louisiana and Mississippi due to Hurricane Ida](#)

Facebook



- If you choose **Invoice Me**, type in the email address where we should send the invoice. Then click the grey **Pay Later** button.

Registration Payment

Total: \$425.00

How would you like to pay?

Invoice me

Invoice

Invoice Email

11. You will be brought to the registration confirmation page. Click on the **Finish** button.

2022 Boot Camp Registration Confirmation

Thank you for registering for the 2022 OSAP Dental Infection Control Boot Camp!

You will receive a confirmation email for your registration.

If you have any questions, please contact OSAP at office@osap.org.

Finish

12. You will receive two (2) emails from office@osap.org: one is your registration confirmation, and the other is your invoice. If you do not receive these right away, check your junk/spam folder. If the emails are not there, please contact us at office@osap.org for further assistance.

PAYMENT PROCESSING PROCEDURES

The following procedures are for making payment *after an invoice has already been created*.

- Make payment online by clicking on the link provided in your invoice email. If you need the link resent to you, please contact us at office@osap.org for further assistance. **If your employer is making payment for you, forward this email to the appropriate person/department.**
- If you need to process payment over the phone, please contact the OSAP Office at +1 (410) 571-0003. Our office hours are Monday – Friday, 8:00 AM – 4:30 PM Eastern.
- If processing payment via check, please remit payment to the following address:

OSAP
One Glenlake Parkway, NE
Suite 1200
Atlanta, GA 30328
- If processing payment via purchase order, submit via email to office@osap.org after the participant registers online.

If you have any questions regarding whether to process payment via government travel card or if the command center/employer will process the payment on your behalf, please direct those questions to your command center/employer directly. OSAP is unable to assist with these requests.

REGISTRATION AND PAYMENT DEADLINES

Any invoices for the 2022 OSAP Dental Infection Control Boot Camp™ must be paid by **Monday, January 17, 2022**. Any registrations processed after Monday, January 17, must be paid in full immediately upon registration.*.

*If processing payment via purchase order, please contact OSAP directly at office@osap.org or +1 (410) 571-0003.

Frequently Asked Questions

Q: When will the course take place?

A: Our On-Demand Only registration option includes access to 22+ hours of on-demand recordings for 60 days (**Monday, February 14 – Friday, April 15**). On-Demand participants will be able to claim CE for these sessions.

Q: How do I register?

A: To register, please complete the registration form here: [2022 OSAP Dental Infection Control Boot Camp Registration](#).

Q: What is the registration deadline?

A: Since we'll be offering the On-Demand Only option, registration will be open through **Friday, April 1**.

Q: Do federal employees/military personnel receive a discount on registration?

A: Yes! Federal employees/military personnel can register at a flat rate of \$425.00. This pricing is available to all active duty/ranking officers and civilians employed by one of the following agencies: **U.S. Air Force, U.S. Army, Canadian Armed Forces, U.S. Coast Guard, Indian Health Service, U.S. Marine Corps, U.S. Navy, U.S. Public Health Service, or the VA.**

Q: I am a civilian who works for a branch of the military and/or the federal service. Do I also receive the military/federal service discount?

A: Yes!

Q: There are multiple people from my company/employer who will be attending Boot Camp. Do we receive an additional discount for bringing multiple people?

A: We are not offering an additional discount for multiple participants. However, federal employees/military personnel can register at a flat rate of \$425.00.

Q: Does OSAP reserve seats ahead of time for federal employees/military personnel?

A: No. The only way to guarantee your seat is to register online as early as possible. By registering online, you have the option to make payment online immediately via credit card or to create an invoice for later payment.

Q: I want to make payment on behalf of an attendee(s). How do I do that?

A: To make payment, please contact the OSAP Office at +1 (410) 571-0003. Our office hours are Monday – Friday, 8:00 AM – 4:30 PM Eastern. Please provide us with the first and last name of the participant as well as the invoice number. If the participant is not found in our system, they will need to register online at <https://osap.memberclicks.net/2022-boot-camp-registration> before any payment can be processed.

Q: Am I able to register multiple people at the same time?

A: No. Because every in-person participant must self-attest to their vaccination status, **all participants must register separately**. OSAP is unable to accommodate any exceptions to this.

Q: Am I able to complete the registration form on behalf of a participant?

A: **We strongly suggest that all participants register themselves.** To ensure that registration forms are as accurate as possible, we also strongly suggest that participants register themselves and then submit an invoice to an employer if needed.

Q: Do I make payment with my government travel card, or is my command center/employer taking care of the payment?

A: Please direct this question to your command center/employer directly. OSAP is unable to assist with this request.

Q: How do I pay for my registration?

A: Once registration opens, you will have two (2) payment options:

1. Pay immediately via credit card (OSAP accepts Visa, MasterCard, American Express, and Discover)
2. Create an invoice to be paid no later than **Monday, January 17**

Q: I need a copy of my invoice. How do I get one?

A: After completing the registration process, you will receive a copy of your invoice via email from office@osap.org. You can forward this email to an appropriate person/department within your company/employer for payment processing.

Q: If I choose to create an invoice, will OSAP mail me and/or my employer a copy?

A: No. After completing the registration process, you will receive a copy of your invoice via email from office@osap.org. You can forward this email to an appropriate person/department within your company/employer for payment processing.

Q: If I created an invoice or purchase order, how do I make my payment?

A: The following procedures are for making payment after an invoice has already been created.

- Make payment online by clicking on the link in your invoice email. If you need the link resent to you, please contact us at office@osap.org.
- If payment needs to be made over the phone, please contact the OSAP Office at +1 (410) 571-0003. Our office hours are Monday – Friday, 8:00 AM – 4:30 PM Eastern.
- If processing payment via check, please remit payment to the following address:
OSAP
One Glenlake Parkway, NE
Suite 1200
Atlanta, GA 30328
- If processing payment via purchase order, submit via email to office@osap.org after the participant registers online.

Q: Will I be charged any taxes for my registration?

A: No. [Click here to view the registration rates.](#)

Q: What is the deadline to make payment?

A: Any invoices for In-Person Plus must be paid by **Monday, January 17**. Any invoices created after this date must be paid in full immediately. Please note that OSAP must receive payment in full prior to the event. If payment is not received, you may not be allowed to participate.

Q: What if my company must make the payment directly?

A: After completing the registration process, you will receive a copy of your invoice via email from office@osap.org. You can forward this email to an appropriate person/department within your company/employer for payment processing.

Q: Does OSAP accept purchase orders?

A: Yes! After a participant has registered, submit a purchase order to office@osap.org.

Q: I registered, but I am no longer able to attend. Am I eligible for a refund?

A: All In-Person Plus participants receive access to recordings of all sessions on **Monday, February 14**. If you are unable to attend in person, you still have an alternative option for participating.

However, for those participating in On-Demand Only or whose schedule will no longer allow them to attend in-person and/or on-demand, all registration cancellations and refund requests must be made in writing to office@osap.org by **Wednesday, January 5**. An 80% refund of course fees will be given for cancellations received by **Wednesday, December 1**. A 50% refund of course fees will be given for cancellations received between **Thursday, December 2**, and **Wednesday, January 5**. No refunds will be granted for requests sent after **Wednesday, January 5**. OSAP regrets that refunds will not be given for no-shows.

All requests for exceptions to the cancellation/refund policy must be submitted in writing by the registrant with appropriate documentation no later than **Wednesday, January 5**. After that time, no refund considerations will be made.

Q: I am no longer able to attend, but one of my colleagues will be taking my place. How do we switch the names on the registration?

A: We are unable to honor registration switches and/or transfers. The new participant will need to register themselves online. The original participant will need to contact us at office@osap.org or +1 (410) 571-0003 to cancel the original registration.

If you have any additional questions related to the registration process, please contact Senior Association Coordinator Emily Robinson at erobinson@osap.org or +1 (404) 789-3161.